



2016 Spring/Summer Kids Consignment Sale
March 10-12, 2016

Location: Starmount Presbyterian Church, 3501 West Market St., Greensboro, NC 27403

Consignor Information Packet

- If you would like to work the sale: Those who work at least two two-hour shifts (4 hours total) will receive 80% of their sales with 20% going to the Church Preschool. If you do not work those two shifts you will receive 70% of your sales, with 30% going to the Preschool. You are welcome to bring your kids with you while you shop the sale, but we ask *that you not bring your kids while you are working your shift.*
- The hours of the sale are as follows:
 - Thursday, March 10: 5:00 pm-5:30 pm – Consignment sale committee may shop
 - Thursday, March 10: 5:30 pm-6:30 pm – Consignors preview sale
 - Thursday, March 10: 7:00 pm-9:00 pm – OPEN TO PUBLIC
 - Friday, March 11: 9:00 am-7:00 pm – OPEN TO PUBLIC
 - Saturday, March 12: 8:00 am-12:00 pm – OPEN TO PUBLIC (½ PRICE SALE)
- Merchandise drop off:
 - Wednesday, March 9: 7-8 pm
 - Thursday, March 10: 9:30 am-3 pm
 - Any items dropped off after 3:00 pm will be put aside and placed out when there is time on Thursday night.
 - Please have all items tagged and sorted **BEFORE** you arrive to drop off your merchandise.
 - You must sign in when you drop off and pick up.
 - *Please make arrangements to pick up your items between 2:00 pm-3:00 pm on Saturday. Any items remaining after 3:00 pm will be donated.*
- Starmount Preschool is not responsible for any lost, stolen, or damaged items.
- You will receive your check no later than 3 weeks after the end of the sale.

TAG INFORMATION

- Size:
 - The tag must be a 3x5 index card or printed on card stock.
 - A tag template is attached to your registration email.
 - Consignors are encouraged to individualize their index cards.
 - You may use colored card stock, decorate your cards, etc. (anything that makes your cards uniquely your own).
- Hangers:
 - All garments should be placed on hangers with the hanger looking like a “?” when the garment is facing you.
 - Please bundle clothing according to gender and size.
- Tag Placement:
 - Please attach your tag to the clothing item with a safety pin to the upper right side of the garment as you face it (not the sleeve).
 - Hang or pin (with safety pins) garment to the top of wire hanger with the open end facing left.
- Toy & Equipment Tags:
 - Tags on toys or equipment should be adhered with clear packing tape (please make sure they are secure but still removable).
 - Place all small parts in a bag and tape to the larger item (i.e. Little People Farm Animals to go with Little People Farm. Place the animals in a bag and tape the bag securely to the farm).
 - Please do not place tags inside plastic bags.

Tag Example:

Pin will go here (on the 3" side)	
Name	Size
Description	
Price	

- * Name—First initial and last name. Highlight your name if you **DO NOT** want to donate the item to charity if it does not sell. (PLEASE NOTE: THIS IS A CHANGE FOR THIS 2015 SPRING/SUMMER SALE)
- * Size—Use a number. Use only the smallest size in a range (3 – 6 months should be 3 months).
- * Description of item—Use this space to “sell” your item. Be sure to point out if it is a brand name label or if it is new.
- * Price—Enter your price. Circle the price in red if you do not want the item to go ½ price.

WHAT CAN I SELL?

- **Clothing and Accessories:** Spring/Summer clothing, size 0-16. This includes shirts, shorts, dresses, skirts, pajamas, shoes, and socks (group by gender and size in bags of 3+ items), etc.
- **Maternity:** Clothing, all sizes; Nursing equipment, Boppy pillows, nursing pillows, pumps, milk storage supplies, etc.
- **Books and Games:** Books on pregnancy, parenting, breastfeeding; Children's books, videos/DVDs, puzzles, and games; Computer CDs/programs; Educational toys-leap frog, jumpstart materials; Preschool teaching materials.
- **Toys:** Rocking horses, dolls, doll houses, bath toys, stuffed animals/toys, Legos, building blocks, board games (with all the pieces), etc.
- **Baby Items:** Feeding equipment (sippy cups, bottles, dishes, and utensils), bouncy seats, slings, potty chairs, diaper pails, crib bedding, hooded towels, blankets, waterproof pads, diaper bags, jumpers, and nursery decorations.
- **Athletic Equipment:** Bike helmets, balls, gloves, cleats, shin guards, pads, sport-specific socks, roller skates, tennis rackets, etc.
- **Big Equipment:** Playground equipment, strollers, high chairs, cribs, bassinets, cradles, toddler beds, infant swings, pack-n-plays, changing tables, ride-on-toys, bicycles, play kitchens, desks, wagons, exer-saucers, safety gates, bedrails, motorized vehicles, train tables, and activity tables. Please disinfect and clean all items thoroughly.
- Please do not include items that are badly stained or in very poor condition. Any items not meeting these requirements will be removed from the selling floor and returned to the consignor.

Please ensure that the items you plan to sell are not subject to manufacturers recalls. For assistance, please visit the website of the U.S. Consumer Product Safety Commission at <http://www.cpsc.gov/cgi-bin/prod.aspx> or the National Highway Traffic Safety Administration at <http://www.nhtsa.com> or call the Department of Transportation (800 424-9393). Feel free to contact us if you have recall-related questions.

How much should I price each item?

For suggestions, start here:

<http://www.monkeyinthemiddleconsignmentevent.com/pricingguide>

Any questions? Contact Sarah Bain, Consignment Sale Coordinator

- Phone: 336.549.3200
- Email: preschoolconsignment@starmountpres.org