



**2018 Fall/Winter Kids Consignment Sale
September 20-22, 2018**

Location: Starmount Presbyterian Church, 3501 West Market St., Greensboro, NC 27403

Consignor Information Packet

- If you would like to work the sale: Those who work at least two, two-hour shifts (4 hours total) will receive 80% of their sales with 20% going to the Church Preschool. If you do not work those two shifts you will receive 70% of your sales, with 30% going to the Preschool. You are welcome to bring your kids with you while you shop the sale, but we ask *that you not bring your kids while you are working your shift*. The sign-up genius link is below to sign up to work:
<https://www.signupgenius.com/go/10c0d4ba5ae22abf49-volunteers2>
- The hours of the sale are as follows:
 - Thursday, September 20: 5:00 pm - 5:30 pm – Consignment Sale Committee May Shop
 - Thursday, September 20: 5:30 pm - 6:30 pm – Consignors Preview Sale
 - Thursday, September 20: 7:00 pm - 9:00 pm – OPEN TO PUBLIC
 - Friday, September 21: 9:00 am - 7:00 pm – OPEN TO PUBLIC
 - Saturday, September 22: 8:00 am - 12:00 pm – OPEN TO PUBLIC (½ PRICE SALE)
- Merchandise drop off:
 - Wednesday, September 19: 7:30 - 8:30 pm
 - Thursday, September 20: 9:30 am - 3 pm
 - Any items dropped off after 3:00 pm will be put aside and placed out when there is time on Thursday night.
 - Please have all items tagged and sorted **BEFORE** you arrive to drop off your merchandise.
 - You **must** sign in when you drop off and pick up.
 - *Please make arrangements to pick up your items between 2:00 pm-3:00 pm on Saturday. **Any items remaining after 3:00 pm will be donated.***
- Starmount Preschool is not responsible for any lost, stolen, or damaged items.
- If you wish to donate items, they will either be:
 - Donated to [Helping Hands of High Point](#),
 - Donated to members of Starmount Presbyterian Church in need,
 - Kept by Starmount Preschool and tagged for the sale next year.
- You will receive your check no later than 3 weeks after the end of the sale.

This is Starmount Preschool's primary fundraiser. All percent of sales going to the preschool go towards enrichment activities for the children.

TAG INFORMATION

- Size:
 - The tag must be a 2.5x3" or 3x5" index card or card stock, cut to the same size.
 - *It is encouraged not to use regular paper, as that can tear easily and fall off your item.*
 - Consignors are encouraged to individualize their index cards, you may use colored card stock, decorate your cards, etc. (anything that makes your cards uniquely stand out).
 - All tags must be identical in size and name/consignor number.
 - No sticky tags will be accepted.
- Hanging Garments & Tag Placement:
 - **NOW ONLY ACCEPTING WIRE HANGERS.** We have wire hangers for purchase if needed.
 - All garments should be placed on hangers with the hanger looking like a “?” when the garment is facing you.
 - Hang or pin (with safety pins) garment to the TOP of wire hanger with the open end facing left.
 - Please attach your tag to the clothing item with a safety pin to the upper right side of the garment as you face it (not the sleeve).
 - Please bundle clothing according to gender and size.
- Toy & Equipment Tags:
 - Tags on toys or equipment should be adhered with clear packing tape (please make sure they are secure but still removable).
 - Place all small parts in a bag and tape to the larger item (i.e. Little People Farm Animals to go with Little People Farm. Place the animals in a bag and tape the bag securely to the farm).
 - Please do not place tags inside plastic bags.

Tag Example:

The diagram shows a rectangular tag with the following layout:

- At the top, text reads "Safety Pin will go here (on the 3" side)" with an illustration of a safety pin.
- A horizontal dashed line with a pair of scissors icon indicates a cut line.
- Below the cut line, the word "Name" is highlighted in yellow.
- To the right of "Name" is the word "Size".
- Below "Name" and "Size" is the word "Description".
- At the bottom right, the word "Price" is circled in red.

- * Name—First initial and last name or Consignor Number. Highlight your name if you **DO NOT** want to donate the item if it does not sell.
- * Size—Use a number. Use only the smallest size in a range (3 – 6 months should be 3 months).
- * Description of item—Use this space to “sell” your item. Be sure to point out if it is a brand name label or if it is new.
- * Price—Enter your price. **Circle the price in red** if you do **NOT** want the item to go ½ price.

WHAT CAN I SELL?

- **Clothing and Accessories:** Fall/Winter clothing, size 0 -16. This includes shirts, pants, dresses, skirts, pajamas, shoes, and socks, etc. (If bagging instead of hanging: group by gender and size in bags of 3+ items).
- **Maternity:** Clothing, all sizes; Nursing equipment, Boppy pillows, nursing pillows, pumps, milk storage supplies, etc. All nursing equipment must be thoroughly cleaned.
- **Books and Games:** Books on pregnancy, parenting, breastfeeding; Children's books, videos/DVDs, puzzles, and games; Computer CDs/programs; Educational toys-leap frog, jumpstart materials; Preschool teaching materials, etc.
- **Toys:** Rocking horses, dolls, doll houses, bath toys, stuffed animals/toys, Legos, building blocks, board games (with all the pieces), etc.
- **Baby Items:** Feeding equipment (sippy cups, bottles, dishes, and utensils), bouncy seats, slings, potty chairs, diaper pails, crib bedding, hooded towels, blankets, waterproof pads, diaper bags, jumpers, nursery decorations, etc.
- **Athletic Equipment:** Bike helmets, balls, gloves, cleats, shin guards, pads, sport-specific socks, roller skates, tennis rackets, etc.
- **Big Equipment:** Playground equipment, strollers, high chairs, cribs, bassinets, cradles, toddler beds, infant swings, pack-n-plays, changing tables, ride-on-toys, bicycles, play kitchens, desks, wagons, exer-saucers, safety gates, bedrails, motorized vehicles, train tables, and activity tables. Please disinfect and clean all items thoroughly.
- Please to do not include items that are badly stained, dirty or in very poor condition. Also, please do not include any women or men's clothing. Items must be clothing worn by teenagers. Any items not meeting these requirements will be removed from the selling floor and returned to the consignor.

Please ensure that the items you plan to sell are not subject to manufacturers recalls. For assistance, please visit the website of the [U.S. Consumer Product Safety Commission](http://www.safercar.gov) or the [National Highway Traffic Safety Administration](http://www.nhtsa.gov) or call the Department of Transportation (800-424-9393). Feel free to contact us if you have recall-related questions.

How much should I price each item?

For suggestions, start here:

<http://www.monkeyinthemiddleconsignmentevent.com/pricingguide>

Any questions? Contact Megan Chandler, Consignment Sale Coordinator

- Phone: Megan: 336.953-1708; Preschool Director, Cindy: 336-299-3564
- Email: preschoolconsignment@starmountpres.org